

HARBOUR POINT HOMEOWNERS' ASSOCIATION, INC.
SECOND NOTICE OF ANNUAL MEETING, ELECTION OF DIRECTORS,
& NOTICE OF ORGANIZATIONAL BOARD OF DIRECTORS' MEETING

The Annual Meeting of the Membership will be held for the purpose of electing directors, if necessary, and such other business as may lawfully be conducted. The purpose of this Notice is to inform you of the date, time and place of the Annual Meeting and Election.

Date: Tuesday, November 5, 2024

Time: 6:00PM**

Location: Harbour Point Clubhouse

1152 Harbour Point Dr, Port Orange, FL 32127

** Tout Management will be onsite at 5:30PM for any questions or assistance for the meeting to begin promptly at 6:00PM

In order to convene the meeting and conduct our business it is necessary that a quorum of members be present at the meeting in person or by Proxy . In order to ensure a quorum, and conduct an orderly meeting, it is IMPERATIVE that you sign the enclosed Proxy, even if you plan to attend the meeting, and return it in the enclosed envelope. THIS MUST BE RECEIVED NOT LATER THAN TUESDAY, NOVEMBER 5, 2024.

You are further notified that the Board of Directors will hold an organizational Meeting immediately following the Annual Meeting at which time they will adopt the 2025 ANNUAL BUDGET. A copy of the 2025 proposed budget is enclosed. Payment coupons will be sent out prior to January 1, 2025, for your convenience in paying your assessments.

ELECTION OF DIRECTORS

An election of the Directors of this Association is to be made by pre-qualifying procedures, write in ballots, and additional candidates may run from the floor. Election is to be made by Secret Ballot. A ballot listing the 3 candidates whom pre-qualified and 3 write in spaces, if you wish to nominate, is enclosed.

ANNUAL MEETING AGENDA

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| > Roll Call & Certification of Proxies | > New Business |
| > Introduction of Current 2024 Board | a. Year End Financial Report, via Proxy. |
| | b. Election (Appoint Tellers, Open Ballots, Additional Candidate Nomination from the Floor, Announce Results). |
| > Proof of Meeting Notice | |
| > 2023 Annual Minutes | > Introduction of 2025 Board |
| > 2024 Board Report | > Resident Participation |
| > Reports of Committee, if any | > Adjournment |
| > Unfinished Business, if any | |

HARBOUR POINT HOMEOWNERS' ASSOCIATION, INC.
ORGANIZATIONAL BOARD OF DIRECTORS' MEETING AGENDA
(Immediately following Annual Meeting)

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|--------------------------------|-----------------------------------------------|
| > Call to Order | > Adoption of 2025 Proposed Budget (enclosed) |
| > Appointment of 2025 Officers | > 2025 Projects |
| > Authorized Check Signers | > Open Forum |
| | > Adjournment |